

23 August 1973

MEMORANDUM FOR: [] AD/DCI/IC

SUBJECT : Assignment of Responsibilities re Information
Handling Committee (IHC)

1. In our meeting at the end of last week, you advised that []
[] look with favor on assigning me to coordinate for the IC Staff matters that now fall within the responsibilities of the USIB Information Handling Committee (IHC). I understand that it is intended that for the present this will represent my major activity. Therefore, while I will retain the title of Chief, Data Support Group and be available for consultation on that work, it is expected that I will delegate most of the responsibilities for the Data Support task. Over a period of time, I am to seek to interrelate the support capabilities of that component and those of IHC, and thus provide an improved common service to the major IC Staff components, responsive to their evolving needs. You requested me to prepare for you the papers to bring about this reorganization.

2. There appear to be two alternatives to accomplish the realignment of IHC responsibilities.

a. One is to have the DCI announce the abolition of the USIB Information Handling Committee (IHC), and its replacement by an IC Staff component, naming me as Information Handling Coordinator for the IC Staff. This has a potential danger, in that it would represent a fait accompli, in which the USIB members have not had an opportunity to express their views.

b. The second is to have the DCI announce, or the USIB Secretariat make known, to USIB members that I am being appointed Chairman, IHC, as successor to [] and that the DCI is charging me to report to him within ... days recommending possible changes in carrying out the responsibilities of the Committee. (60-90 days would seem reasonable.) Such an appointment does not require prior USIB member coordination, and no feathers should be ruffled thereby. The DCI can also state, to further allay concern, that he has instructed me to consult with the member agencies to develop pertinent information for my report.

3. I recommend the second alternative. It leaves the DCI with full freedom to reach the ultimate decision -- which at this moment we tend to believe should be to abolish the IHC as a USIB Committee and reshape and

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retain certain functions to be performed by the IC Staff. This alternative does not prevent our getting right to work to try to improve the operation of the IHC in support of IC Staff, particularly in support of General Graham's substantive needs. This alternative avoids raising further apprehensions in the minds of USIB members, some of whom I understand are now uneasy as a result of the pending proposal for the restructure of the substantive USIB committees.

4. I have consulted [redacted] who has taken with [redacted] about these alternatives. We are unanimous in preferring the second one, for the reasons stated above.

5. In addition to the DCI's proposed action, it appears desirable for you, as AD/DCI/IC, to cause to be issued a brief announcement throughout IC Staff to the effect that I am assigned as Information Handling Coordinator for the IC Staff, reporting to AD/DCI/IC, and that the personnel and facilities of the present IHC Support Staff are assigned to my supervision. This can be done immediately, or concurrent with the DCI's notification to the USIB.

6. The result of these two actions will be to cause me to undertake two responsibilities -- one to the DCI as a USIB Chairman, and one to D/DCI/IC and IC Staff as coordinator of a support component that is to reshape itself to serve the entire IC Staff, particularly [redacted] needs. Presumably, if the evidence turns out to be as we now assume, the USIB Committee's life will terminate upon acceptance of my report, and the functions that warrant continuation will either be reassigned to the IC Staff Information Handling Coordinator's component or elsewhere, as appropriate.

7. Assuming this plan of action is satisfactory, two notifications are required. Attached is the draft of a notice that probably should be issued under the established Agency notice system to the effect that I have been designated to the position of Information Handling Coordinator on the IC Staff. Second, if you so direct, I will request the USIB Secretariat to prepare in proper form a notice of my appointment [redacted] as Chairman, IHC.

Attachment

cc: [redacted]

ADMINISTRATIVE - INTERNAL USE ONLY

This Notice Expires 1 October 1973

HN

date

ANNOUNCEMENT OF APPOINTMENT TO KEY POSITION

INTELLIGENCE COMMUNITY STAFF

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Effective this date, [] is appointed Information Handling
Coordinator, Intelligence Community Staff vice []
retired.

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